

Kayla's Village Training Pre-Registration Form

Name		
Address		
Home Phone		
Work Phone		
Cell Phone		
Email		
CEUs required	YES	NO
Professional License # & State		
Agency Affiliation		

In order to be considered pre-registered, the pre-registration form and check must be RECEIVED no later one (1) week prior to the scheduled training. There is a \$25.00 return check fee required. NO credit given to those pre-registered who fail to attend the training unless the session is canceled or rescheduled by **Kayla's Village**.

Interested, walk-in, training participants are able to attend a scheduled training without pre-registering as long as space is available, they pay an **ADDITIONAL** \$10.00 fee, **AND** they pay with cash or money order.

For those not seeking CEUs, the fee is \$10.00 less and records of attendance are issued the same day.

Training Information

Training Title	
Training Date	
Training Time	

Checks should be made payable to:

Kayla's Village

and mailed to

3505 16th Street, N.W., Washington, D.C. 20010

CEUs approved by D.C. Board of Social Work, allow certificates to be issued day of training session.

CEUs approved by NASW, certificates will mailed by NASW about two weeks **after** training session.

CANCELED SESSIONS WILL BE NOTED ON THE WEBSITE, WWW.KAYLASVILLAGE.ORG, THREE (3) HOURS PRIOR TO THE SCHEDULED SESSION OR YOU MAY CALL (202) 608-1266.